

ADMINISTRATIVE REGISTRATIONS 2020-2021

UFR PhITEM

(Physique, Ingénierie, Terre, Environnement, Mécanique)

Before registraring, you must pay the “Contribution vie étudiante et de campus (CVEC)”.

How? Why? See for details: <https://cvec.etudiant.gouv.fr>

You are	If the teachings cannot be organized face to face due to the health context, other arrangements will be notified		
	Step 1	Step 2	Step 3
<p>A student enrolling for the first time at a French higher education institution, originally from the EU or outside the EU.</p> <hr/> <p>—</p> <p>People with the following status « Continuing Education »</p>	<p>You must make an appointment</p> <p style="text-align: center;">☎ (+33 0) 4 76 63 58 27 between 25th August and 31th August 2020 from 9am and 1pm</p> <p>for a face to face administrative registration which will take place between the 1st and 14th September 2020</p>	<p>You must download the 2020/2021 administrative registration form, as well as the list of required supporting documents on the UGA website : “<i>étape 3 s’inscrire à l’université</i>”</p> <p>The completed and signed registration form must be handed over at your registration meeting. You must provide the requested supporting documents and a means of payment.</p>	<p>You must go to the following address on the day of your appointment:</p> <p style="text-align: center;">UFR PhITEM Michel Soutif Building (ex-bldg.A) – room A021 126 rue de la piscine Domaine Universitaire Saint Martin d’Hères</p> <p style="text-align: right;"><i>Tram B or C, stop: Gabriel Fauré</i></p>
<p>A student enrolling at UGA for the first time (primo) having already put in an E-candidat application, and having received confirmation of your admission</p>	<p>You must register via the website:</p> <p>For M1 : only from 8th July to 20th July 2020</p> <p>For L3 and M2 : from 8th July to 22th July 2020 and from 26th August to 11th September 2020)</p> <p style="color: red;">In case of any problem, contact the hotline IAWeb (+33 0) 4.57.42.21.80</p>	<p>After registration, you have to :</p> <ul style="list-style-type: none"> - upload the required supporting documents on the dedicated web platform - - after validation of your file by the administration, make an appointment to pick up your student card 	<p>You must go to the following address on the day of your appointment:</p> <p style="text-align: center;">UFR PhITEM Michel Soutif Building (ex-bldg.A) – room A021 126 rue de la piscine Domaine Universitaire Saint Martin d’Hères</p> <p style="text-align: right;"><i>Tram B or C, stop: Gabriel Fauré</i></p>

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<p>A student who is already enrolled at UGA, you would like to enroll for 2020-2021 (<i>for the next year of your program, change of subject or a repeat year</i>)</p> <hr/> <p>Please note!</p> <p>This section does not concern people who have a "Continuing Education" status</p>	<p>You must register via the website:</p> <p>For M1 : only from 8th July to 20th July 2020</p> <p>For L3 and M2 : from 8th July to 22th July 2020 and from 26th August to 11th September 2020)</p> <p>In case of any problem, contact the hotline IAWeb (+33 0) 4.57.42.21.80</p>	<p>After registration, you have to :</p> <ul style="list-style-type: none"> - upload the required supporting documents on the dedicated web platform - after validation of your file by the administration, make an appointment to pick up your student card 	<p>You must go to the following address on the day of your appointment:</p> <p>UFR PhITEM Michel Soutif Building (ex-bldg.A) – room A021 126 rue de la piscine Domaine Universitaire Saint Martin d'Hères</p> <p><i>Tram B or C, stop: Gabriel Fauré</i></p>

All students, whatever their original institution (French or not) must hold a qualification allowing enrollment:

For an enrollment in the 3rd year of a degree, or for a masters:

• **Holder of a required French diploma:**

- ✓ qualification certificate of achievement allowing enrollment **and** transcript of grades (original + photocopy)
 - 3rd year of degree : transcript of grades for semesters 1 to 4 (having separately validated the 1st & 2nd years of the degree)
 - Masters 1 : degree certificate of achievement
 - Masters 2 : transcript of grades for semesters 7 and 8 (= the 2 semesters of the 1st year of the Masters) + validation certificate for the Masters 1 (60 credits)
- ✓ academic status delivered by the university of origin: *students from French universities must ask their university of origin for their university dossier to be transferred to Université Grenoble Alpes (UGA)*

• **Holder of a non-French diploma or non-holder of a required French diploma (or qualification):**

- ✓ admission notice (received via email for E-Candidat students, or certificate of pre-enrollment for France Campus students), **and** original + copy of the qualification/diploma with which you applied.

For an enrollment as an International Exchange Student:

- ✓ enrollment authorization delivered by the Direction Générale Déléguée Relations Territoriales et Internationales (DGDRIT)

For an enrollment in a magistère program:

- ✓ The students concerned must enroll in the national diploma (Degree 3rd year/Masters1/Masters2). The additional enrollment in a magistère program will take place in September at the UFR Program Service desk. Interested parties will be informed of the date in due course.