Before registering, you must pay the “Contribution vie étudiante et de campus (CVEC)”.

<table>
<thead>
<tr>
<th>You are</th>
<th>If the teachings cannot be organized face to face due to the health context, other arrangements will be notified</th>
</tr>
</thead>
<tbody>
<tr>
<td>A student enrolling for the first time at a French higher education institution, originally from the EU or outside the EU.</td>
<td>You must make an appointment 📞 (+33 0) 4 76 63 58 27 between 25th August and 31st August 2020 from 9am and 1pm for a face to face administrative registration which will take place between the 1st and 14th September 2020</td>
</tr>
<tr>
<td>A student enrolling at UGA for the first time (primo) having already put in an E-candidat application, and having received confirmation of your admission</td>
<td>You must download the 2020/2021 administrative registration form, as well as the list of required supporting documents on the UGA website: “étape 3 s’inscrire à l’université” The completed and signed registration form must be handed over at your registration meeting. You must provide the requested supporting documents and a means of payment.</td>
</tr>
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<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
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<td>You must register via the website: For M1: only from 8th July to 20th July 2020 For L3 and M2: from 8th July to 22th July 2020 and from 26th August to 11th September 2020</td>
<td>After registration, you have to: - upload the required supporting documents on the dedicated web platform - after validation of your file by the administration, make an appointment to pick up your student card</td>
<td>You must go to the following address on the day of your appointment: UFR PhITEM Michel Soutif Building (ex-bldg.A) – room A021 126 rue de la piscine Domaine Universitaire Saint Martin d’Hères Tram B or C, stop: Gabriel Fauré</td>
</tr>
</tbody>
</table>

In case of any problem, contact the hotline IAWeb (+33 0) 4.57.42.21.80
**ADMINISTRATIVE REGISTRATIONS 2020-2021**

**UFR PhITEM**
(Physique, Ingénierie, Terre, Environnement, Mécanique)

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</table>
| A student who is already enrolled at UGA, you would like to enroll for 2020-2021 (for the next year of your program, change of subject or a repeat year) | Step 1: You must register via the website:  
For M1: only from 8th July to 20th July 2020  
For L3 and M2: from 8th July to 22nd July 2020 and from 26th August to 11th September 2020)  
In case of any problem, contact the hotline IAWeb (+33 0) 4.57.42.21.80 |
| Please note! This section does not concern people who have a "Continuing Education" status | Step 2: After registration, you have to:  
- upload the required supporting documents on the dedicated web platform  
- after validation of your file by the administration, make an appointment to pick up your student card |
| | Step 3: You must go to the following address on the day of your appointment:  
UFR PhITEM  
Michel Soutif Building (ex-bldg.A) – room A021  
126 rue de la piscine  
Domaine Universitaire  
Saint Martin d'Hères  
Tram B or C, stop: Gabriel Fauré |

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All students, whatever their original institution (French or not) must hold a qualification allowing enrollment:

**For an enrollment in the 3rd year of a degree, or for a masters:**

- **Holder of a required French diploma:**
  - qualification certificate of achievement allowing enrollment and transcript of grades (original + photocopy)  
  - 3rd year of degree: transcript of grades for semesters 1 to 4 (having separately validated the 1st & 2nd years of the degree)  
  - Masters 1: degree certificate of achievement  
  - Masters 2: transcript of grades for semesters 7 and 8 (= the 2 semesters of the 1st year of the Masters) + validation certificate for the Masters 1 (60 credits)  
  - academic status delivered by the university of origin: students from French universities must ask their university of origin for their university dossier to be transferred to Université Grenoble Alpes (UGA)

- **Holder of a non-French diploma or non-holder of a required French diploma (or qualification):**
  - admission notice (received via email for E-Candidat students, or certificate of pre-enrollment for France Campus students), and original + copy of the qualification/diploma with which you applied.

**For an enrollment as an International Exchange Student:**

- enrollment authorization delivered by the Direction Générale Déléguée Relations Territoriales et Internationales (DGDRIT)

**For an enrollment in a magistère program:**

- The students concerned must enroll in the national diploma (Degree 3rd year/Masters1/Masters2). The additional enrollment in a magistère program will take place in September at the UFR Program Service desk. Interested parties will be informed of the date in due course.